



Minutes

Tadcaster & Villages Community Engagement Forum - Partnership Board

Venue:	The Ark, 33 Kirkgate, Tadcaster, LS24 9AQ.
Date:	Monday 15 February 2016
Time:	7pm
Present:	<u>District and County Councillors</u> Councillors Don Mackay (Chair), Chris Metcalfe and Richard Sweeting. <u>Co-opted members</u> Steve Cobb, Trevor Phillips and Bea Rowntree.
Apologies:	Amanda Crossley, Councillor Keith Ellis, Councillor Richard Musgrave and Avis Thomas.
Officers present:	David Gluck (Tadcaster & Rural Community Interest Company), and Daniel Maguire (Democratic Services Officer, Selby District Council).
Others present:	Glenn Armstrong (Tadcaster Triathlon).

11. DISCLOSURES OF INTEREST

There were no disclosures of interest.

12. MINUTES

The Partnership Board considered the minutes of the last meeting held on 16 November 2015.

RESOLVED:

To confirm the minutes as a correct record of the Partnership Board held on 16 November 2015.

13. UPDATE ON PREVIOUS ACTIONS / DECISIONS

Minute 4(i) – it was confirmed that various village halls and community centres were available throughout the CEF area and that the Boys Sunday School in Tadcaster would also be a suitable venue for future Forums. The Board agreed to consider the Sunday School as a venue for the next Forum.

RESOLVED:

To ask the Democratic Services Officer to obtain a price for the hire of the Boy's Sunday School as a venue for the Forum on 13 June 2016.

Minute 4(ii) – it was noted that the Forum on 8 February 2016 had focussed exclusively on the Christmas floods, and as a result the representatives from the Church Fenton Airfield had not been invited. The Board asked that this be carried forward to the Forum on 13 June 2016, and asked David Gluck (Tadcaster & Rural CIC) to invite representatives.

RESOLVED:

To ask David Gluck to invite representatives from the Church Fenton Airfield to attend the Forum on 13 June 2016 to provide and update on developments at the airfield.

Minute 5 – further to the discussion on Christmas Lights in Tadcaster, the Board asked that David Gluck prepare a proposal for a CEF project relating to Christmas Lights.

RESOLVED:

To ask David Gluck to prepare a proposal for a CEF project relating to the Tadcaster Christmas Lights.

Minute 8.1(ii) – it was confirmed that funding applications were being passed to David Gluck to provide advice to applicants about their application and to suggest additional/alternative sources of funding.

Minute 9.2 – it was reported that the funding application to the Arts Council for the Creative Residencies project had been unsuccessful.

14. MEETING DATES FOR MUNICIPAL YEAR 2016/17

A draft calendar of meeting dates for the Tadcaster & Villages CEF had been circulated with the agenda pack. The Board noted the proposed dates which included three Forums and six Partnership Board meetings.

RESOLVED:

To note the provisional dates for Tadcaster & Villages CEF Partnership Board and Forum meetings 2016/17.

15. FLOOD RESPONSE AND RECENT FORUM

It was reported that the Forum on 8 February 2016 had been very well attended and that notes from the Forum would be circulated.

The Board noted that the flooding had highlighted a need for a more formal network for Tadcaster businesses, similar to the Chambers of Trade that operated in other towns such as Wetherby. David Gluck confirmed that he had given consideration to how the new Community Development Plan could incorporate this. The Board asked David Gluck to prepare a proposal to consider how the CEF might assist with the development of a formal business networking group for the area.

RESOLVED:

To ask David Gluck to incorporate flood-related issues and business networking initiatives into the new Community Development Plan and to prepare a proposal to consider how the CEF might be able to assist with the development of a formal business networking group in the Tadcaster and Villages area.

16. BUDGET UPDATE

The latest financial statement had been circulated with the agenda. It was confirmed that the carried-forward balance had been checked with the finance department at Selby District Council and was confirmed to be correct.

RESOLVED:

To note the report.

17. UPDATE FROM THIRD SECTOR PARTNER

David Gluck presented the report which included the Tadcaster and Rural Community Interest Company's (CIC) work programme. The following specific updates were noted:

17.1 Visit Tadcaster website

It was noted that the website had been running for a year, but that the CIC was unable to maintain the website to the extent required within the existing budget. The Board requested that a costed proposal be brought to a future Partnership Board meeting.

RESOLVED:

To ask David Gluck to provide a costed proposal for the maintenance of the Visit Tadcaster website for consideration at a future Partnership Board.

17.2 Business Forums

It was reported that a £500 grant from the York Local Enterprise Partnership (LEP) had allowed for the establishment of monthly Enterprise Cafes. The next events would be on 29 February 2016 focussing on the Tour de Yorkshire, and then on 1 March 2016 as a general networking opportunity.

RESOLVED:

To note the report.

18. 'TOUGH STUFF' UPDATE

Councillor Metcalfe updated the Board on recent developments. It was reported that the 'Tough Stuff' board had evolved and would now be called 'Project Tadcaster'. The first meeting had taken place at the end of January and it was noted there had been a tangible step-change in momentum. 'Project Tadcaster' would have a wider remit regarding the long-term development of the town and would be working closely with key partners including the Town Council and the CEF.

RESOLVED:

To note the report.

19. FUNDING APPLICATIONS

19.1 Tadcaster Triathlon Team – Race Arch project

Glenn Armstrong (Tadcaster Triathlon Team) presented the application to the Board. The application had been published with the agenda and was for £1,000 to purchase a race arch which would be used at a range of sporting events in the Tadcaster and Villages area, including the 'Tadcaster 10' road race. It was noted that the application met the requirements of the funding framework, including the requirement to help deliver at least two of the Community Development Plan objectives, specifically 'Improving the Leisure Offer' and 'Improving the Local Economy'.

The Board was supportive of the application, but asked that David Gluck liaise with the Tadcaster Triathlon Team to ensure that there would be appropriate recognition of the CEF funding on the Race Arch.

RESOLVED:

To approve a grant of £1,000 to Tadcaster Triathlon Team for the Race Arch project, subject to there being appropriate recognition of the CEF funding on the Race Arch.

19.2 Tadcaster and Rural Community Interest Company (CIC) – Core Funding 2015/16

David Gluck (Tadcaster and Rural CIC) presented the application to the Board. The application had been published with the agenda and was for £4,929 to cover the operating costs of the Tadcaster and Rural CIC. It was noted that the application met the requirements of the funding framework, including the requirement to help deliver at least two of the Community Development Plan objectives, specifically 'Improving the Local Economy', 'Improving our Leisure and Culture offer', 'Developing Relationships and Mutual Benefits with Tadcaster Grammar School' and 'Supporting Local Business Growth'.

It was noted that the application was for the current financial year, which had nearly ended. David Gluck confirmed that the Tadcaster and Rural CIC had been able to cover its core running costs to date due to the management fee charge made on some projects it had delivered during 2015/16.

The Board was supportive of the application, but requested that the grant was conditional on the current and previous year's accounts being circulated at the next Partnership Board (it was noted that the accounts for the current financial year would not be available until after the end of the financial year).

RESOLVED:

To approve a grant of £4,929 to the Tadcaster and Rural Community Interest Company to cover the core funding for the 2015/16 financial year, subject to the accounts for the current and previous financial years being presented to the Partnership Board.

20. ANY OTHER BUSINESS

20.1 Events archive project

The Board considered a suggestion from Councillor Metcalfe that the CEF might consider supporting the creation of a Tadcaster 'archive of events'. This would be a legacy project to record the 'real-life' stories of the Tadcaster and Villages area, and would include contemporary interviews and photographs. The Board agreed to ask David Gluck to prepare a proposal which would include the procurement of an external supplier to professionally source and record contemporary accounts of events and life within the Tadcaster and Villages area.

RESOLVED:

To ask David Gluck to prepare a proposal for an 'events archive' project to be considered at a future Partnership Board.

20.2 Tadcaster Gateways project

Councillor Metcalfe proposed that the CEF support a Tadcaster Town Council project to improve the entrances to Tadcaster, which would include the gateways

on Wetherby Road, Leeds Road, A162, York Road, Oxton Lane and the hanging baskets at the Bus Station. It was proposed that the CEF grant £2,000 towards the project. The total project cost was expected to be £8,919 plus VAT; the remaining funding would come from Tadcaster Town Council and Councillor Metcalfe's community fund.

RESOLVED:

To recommend a grant of £2,000 to the Tadcaster Town Council for the Gateways project as outlined by Councillor Metcalfe.

21. NEXT MEETING

It was confirmed that the next meetings would be:

- Monday 21 March 2016, 7pm – Partnership Board
- Monday 16 May 2016, 7pm – Partnership Board
- Monday 13 June, 6.30pm – Forum.

Meeting closed: 8.55pm
